

~~CONFIDENTIAL~~

ROUTING AND RECORD SHEET				
SUBJECT: (Optional)  INTELLIGENCE ISSUES COURSE				
FROM: [Redacted] OTE/SACTD/STB		EXTENSION	NO. ER 88-3824X	
			DATE 3 October 1988	
TO: (Officer designation, room number, and building)	DATE		OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
	RECEIVED	FORWARDED		
1. DDCI				<p>Thank you for agreeing to participate in the Intelligence Issues Course. The course agenda and the student roster are attached for your information. Please call me or [Redacted] if you have any questions.</p> <p>We look forward to seeing you.</p> <div style="border: 1px solid black; height: 60px; width: 100%;"></div>
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T-102-15

C O N F I D E N T I A L

OFFICE OF TRAINING AND EDUCATION  
SECRETARIAL, ADMINISTRATIVE, AND COMMUNICATION  
TRAINING DIVISION

SECRETARIAL TRAINING BRANCH

1

Intelligence Issues Course

12 - 19 October 1988

Room 2210 12 - 14 October  
Room 2205 17 October

25X1

STAT

Course Chairperson:

STAT

Training Assistant:  
Non Secure

25X1

C O N F I D E N T I A L

COURSE DESCRIPTION

The Intelligence Issues Course is designed to provide an opportunity for Senior and Executive Secretaries to broaden their perspective of the Agency and the Intelligence Community and to network with their colleagues in the CIA and in the Intelligence Community at large. Participants gain a better understanding of the intelligence process as they study the responsibilities and interrelationships of various Agency offices and members of the Intelligence Community. Presentations by substantive experts and senior officers explore a variety of intelligence issues of concern both to the Agency and to the Intelligence Community.

C O N F I D E N T I A L

C O N F I D E N T I A L

COURSE OBJECTIVES

Upon completion of the course, students will be able to:

1. Identify the members of the Intelligence Community and better understand their functions and interrelationships;
2. Describe aspects of the intelligence process and how the Agency is organized to carry out that process;
3. Describe the responsibilities of the Agency's Directorates in terms of current intelligence issues;
4. Discuss some of the issues and problems in dealing with Panama, the Soviet Union, and terrorism;
5. Forecast some of the key intelligence issues that will concern both the CIA and the Intelligence Community at large.

C O N F I D E N T I A L

INTELLIGENCE ISSUES COURSE12 October      WEDNESDAY

25X1	0830	Depart <input type="text"/> for Off-Site Conference Facility	
	1030	Arrive at Conference Facility	
STAT		Welcome, Course Administration	<input type="text"/>
		Introductions	OTE Instructor
	1200-1300	Lunch	
STAT	1300-1500	Overview, Expectations	<input type="text"/>
		Projects Discussion	OTE Instructor
25X1	1500-1600	<u>The Organization of the CIA</u>	<input type="text"/>
			DA/DD/OTE
	1730-1830	Buffet Dinner	
25X1	1900-2100	<u>A Tour d'Horizon</u>	<input type="text"/>
			DO/C/PCS

13 October      THURSDAY

	0830-1000	Tour of Off-Site Facility	
	1030	Depart for HQS	
	1200	Arrive at HQS	
	1200-1300	Lunch	
25X1	1300-1400	HQS: 1E74	<input type="text"/>
		<u>OTS Overview</u>	OTS/CCTS/TS
25X1	1400-1500	<u>Hostage Negotiations</u>	<input type="text"/>
			DC/MOD/OMS
25X1	1500-1545	<u>Overview of Branch Activities</u>	<input type="text"/>
			Contact Officer
			DI/OIR/ISD/VMB
25X1	1600	Depart HQS for <input type="text"/>	

C O N F I D E N T I A L

## C O N F I D E N T I A L

	<u>14 October</u>	<u>FRIDAY</u>	
25X1	0830	[ ] Rm. 2210 Review	
	0900-1200	Project Reports	
	1200-1300	Lunch	
25X1	1300-1430	<u>Personal Vulnerability And Motives for Treason</u>	[ ] DO/CIC Training/TNG
	1500	Project Reports	
	<u>17 October</u>	<u>MONDAY</u>	
25X1	0815	Depart [ ] for Off-Site Facility: DIA Bolling AFB	
	0855	Arrive at Site	
	0905-0930	Welcome	
25X1	0935-1110	<u>DIA Briefing</u>	[ ] Executive Director/ DIA
	1130-1230	Lunch	
25X1	1230	Depart DIA for Off-Site Facility: [ ]	
25X1	1330-1430	<u>The Workings of the Intelligence Community Staff</u>	[ ] DCI/D/ICS
25X1	1445-1600	<u>The Intelligence Process and the Intelligence Community</u>	[ ] Presentation Officer DCI/OPA
25X1	1615	Depart [ ]	

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## C O N F I D E N T I A L

18 October      TUESDAY0830      HQS: 1E74  
Review

25X1

0900-0930      Personality Profile:  
Manuel Noriega

DI/LDA/C/PPD

25X1

0945-1030      Area Studies  
Panama/Nicaragua

A/NIO/LA

25X1

1100-1200      Liaison with CongressDeputy/House Affairs/  
OCA

1200-1300      Lunch

1300-1345      Tour Operations Center

25X1

1400-1430      Personality Profile:  
Mikhail Gorbachev

DI/LDA/C/PPD

1445-1530      Area Studies  
Soviet UnionTom Bjorkman  
NIO/USSR

1545-1630      Project Reports

19 October      WEDNESDAY0830-1100      HQS: Room to be Announced  
Speaker to be Announced

STAT

1100-1200      HQS: 7D32  
The Intelligence Secretary  
In the FBIAdministrative Assistant  
O/DCI

1200-1300      Luncheon: Executive Dining Room

1330-1400      HQS: 7D64  
Review  
Course Evaluations1400-1500      Intelligence Issues  
RetrospectiveRobert M. Gates  
DDCI

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1515-1530      Summary

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